

position brief

Country Manager for South Africa

International Budget Partnership



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International Budget Partnership: Country Manager for South Africa

Reports to: Director for Country Strategies

Location: Cape Town South Africa

Closing Date: 23 September 2016

Starting Date: 1 December 2016

Type of Contract: One year renewable

Reference: IBP-CM-RSA

www.missiontalent.com/en/

<http://www.internationalbudget.org/>

ABOUT THE INTERNATIONAL BUDGET PARTNERSHIP (IBP)

Established in 1997, the IBP collaborates with civil society organizations in countries around the world to use budget analysis and advocacy as a tool to improve governance and reduce poverty. In addition to its support of civil society efforts within countries to improve budget policies and implementation, IBP and its partners conduct research and advocate at national and international levels for improvements in budget transparency, participation and accountability.

ABOUT THE ROLE

The Country Manager for South Africa heads and oversees the planning and implementation of IBP's country strategy for South Africa. IBP's country strategy is aimed at strengthening the impact of civil society advocacy on budget policy and outcomes. Through deep and sustained engagement within the country, IBP seeks to build the expertise and skills of civil society players involved in budget analysis and advocacy, as well as strengthening the dialogue and partnerships between these groups and other accountability stakeholders in the budget process; including governments, oversight institutions and the media. Research organized by IBP, technical assistance and grant making in support of civil society groups and initiatives are all integral components of the work in country.

ESSENTIAL DUTIES

- Lead strategic planning and priority setting for IBP's strategy in South Africa, in a manner that ensures that the IBP's work in the country best contributes to the realization of IBP's mission and over-all

strategy, and creates the opportunities for all other IBP programs to support civil society engagements at country level

- Lead and direct the implementation of the IBP's South Africa country strategy, including identifying the key programme partners, planning and providing the optimum mix of support that partners require to increase the impact of their advocacy campaigns towards improved budget policy and outcomes
- Manage relations with partners in South Africa, including facilitating connections between civil society partners and other key accountability stakeholders from civil society and academic, government, oversight institutions, media, and other multilateral institutions, as may be appropriate or required; and also represent IBP in meetings and conferences within the country and region
- Support partners in the processes of applying for, and overseeing the use of their grant resources from the Catalyst programme, as appropriate or required
- Ensure that partners are provided with research support and technical assistance in a timely manner. This includes facilitating workshops and meetings with programme partners, and providing technical advice for designing and completing research needed to strengthen their advocacy efforts
- Detail the resources required for the implementation of the IBP country strategy, negotiating these requirements with the Director for Country Strategies for incorporation into the broader programme budget, and then manage and monitor the annual budget for the country strategy
- Coordinate with all other IBP teams as may be appropriate or needed to support, document, and review the implementation of the priorities of the IBP country strategy and other IBP in-country work
- Contact funding partners as designated by the Executive Director to explore, negotiate, and secure the funding support required to implement the IBP country strategy
- Lead, direct, and manage the work of the IBP South Africa team (2 programme Officers and administrative support) to implement the country strategy
- Ensure that the team upholds IBP's shared values in all aspects of their work, and performs their duties and functions in a collaborative, effective and supportive team environment
- May be required to manage and oversee administration and logistics of the South Africa country office, including all grants from the DC office of IBP

EDUCATION

- Master's degree, or equivalent experience in a relevant field, required

EXPERIENCE

- Senior Management Team leadership experience in public finance management, government budgeting or public policy or other related development field in South Africa
- Extensive experience working with and supporting civil society advocacy, including providing technical assistance and support to analyze public budgets, and engaging and advocating for improved budget policy, processes, and outcomes
- Extensive networks in civil society and government in South Africa
- Experience in working and collaborating with government, oversight institutions, and the media
- Experience in managing programme implementation, including leading and directing programme teams, managing programme budgets and grant funding to civil society organizations, and coordinating with other work units of a larger organization

How to Apply

Applications must be addressed to Mission Talent via email to applications@missiontalent.com stating *IBP-CM-RSA/+your surname* in the subject line.

To apply for this role, kindly attach your CV (in English) and a motivation letter (of 350 words or less) which summarizes how your profile aligns with the key requirements, skills and abilities of this role. Please send these to us as Word files only.

After submitting your application you will receive an automatic confirmation. If you do not receive this (check your spam folder as well), please contact Mission Talent via applications@missiontalent.com or via phone: +49 30 76 77 52 75.