



INTERNATIONAL BUDGET PARTNERSHIP  
Open Budgets. Transform Lives.

**Module: Access to information for budget work**  
**Task 2: Finding key budget documents for my country**

**Sample Worksheet**  
**(El Salvador)**

Key Budget Documents	The document was found. Explain where and how easy it was to find it.	The document was not found. Explain what happened. What were the obstacles encountered?	Ideas and alternatives of how and when to find missing information.
Pre Budget Statement		<p>The closest to the pre-budget statement was the Política Presupuestaria, which is the document that outlines the formulation of the budget.</p> <p><a href="http://www.transparenciafiscal.gob.sv/portal/page/portal/PTF/Presupuestos_Publicos/Políticas_presupuestarias">http://www.transparenciafiscal.gob.sv/portal/page/portal/PTF/Presupuestos_Publicos/Políticas_presupuestarias</a></p>	<p>Submit an access to information request access this document.</p>

<b>Executive's Budget Proposal</b>	This document is available here: <a href="http://www.transparenciafiscal.gob.sv/portal/page/portal/PTF/Presupuestos_Publicos/Proyectos_de_presupuesto/Year%202013">http://www.transparenciafiscal.gob.sv/portal/page/portal/PTF/Presupuestos_Publicos/Proyectos_de_presupuesto/Year%202013</a>		
<b>Enacted Budget</b>	This document is available here: <a href="http://www.transparenciafiscal.gob.sv/portal/page/portal/CE126CF50CF70056E043AC19012A0056">http://www.transparenciafiscal.gob.sv/portal/page/portal/CE126CF50CF70056E043AC19012A0056</a>		
<b>Citizens Budget</b>		Only found the guidelines for the citizen budget.	Promote the right to information amongst civil society and increase awareness within the Ministry of Finance about the importance of a Citizen Budget.
<b>In-Year Report</b>	Available here: <a href="http://www.mh.gob.sv/portal/page/portal/PMH/LAIP/GestionEstrategica/InformesExigidos?piref476_3206008_476_3202027_3202027.tabstring=SP">http://www.mh.gob.sv/portal/page/portal/PMH/LAIP/GestionEstrategica/InformesExigidos?piref476_3206008_476_3202027_3202027.tabstring=SP</a>		
<b>Mid-Year Review</b>		Not found	Submit access to information request using Access to Information Law.

<b>Year-End Report</b>	Available here: <a href="http://www.transparenciafiscal.gob.sv/portal/page/portal/PTF/Presupuestos_Publicos/Presupuestos_ejecutados">http://www.transparenciafiscal.gob.sv/portal/page/portal/PTF/Presupuestos_Publicos/Presupuestos_ejecutados</a>		
<b>Audit Report</b>		Reports are not available online. Although this information is unclassified, the website says this section is under construction.	Submit access to information requests to the Corte de Cuentas (Supreme Audit Institution).