



STUDY INSTRUMENT

Local Budget Index II

2010



Research Instrument for Local Budget Index II

Required Documents to fill out LBI II 2010 Instruments

No	Type of Documents	Information
A	Regional Development Planning Stage	
1.	<i>Regional Government Workplan</i> (RKPD)	Year 2010
2.	<i>Workplan</i> (Renja) of <i>Regional Government Work Unit</i> (SKPD)	Year 2010. 3 SKPD (Education, Health and Public Works)
3.	Other verification instruments related to publication of <i>Development Planning Deliberation</i> (Musrenbang), official Report, invitations, list of attendees, website address, etc.	Year 2010
B	Budget Drafting & Discussion	
4.	<i>Budget General Policy</i> (KUA) & <i>Priorities and Indicative Budget Ceiling</i> (PPAS)	Year 2010
5.	Budget Work Plan (RKA) of SKPD	Year 2010 in 3 SKPD (Education, Health and Public Works)
6.	<i>Regional Budget Draft</i> (RAPBD)	Year 2010
7.	Other verification instruments related to hearing session invitations, RAPBD invitation, etc.	
C	Arrangement & Implementation of <i>Regional Budget</i> (APBD)	
8.	<i>Regional Law</i> (Perda) on <i>Regional Budget</i> (APBD)	Year 2010
9.	<i>Regional Head Law</i> (Perkada) on explanation of APBD	Year 2010
10.	Perda on Revised APBD	Year 2010
11.	Perkada on explanation of Revised APBD	
12.	<i>Budget Arrangement List</i> (DPA) of SKPD	Tahun 2010 (Education, Health, and Public Works)
13.	Other verification tools related to publication of APBD	
D	Accountability Report Documents of APBD	
14.	<i>Information on Regional Government Arrangement Report</i> (ILPPD)/ <i>Regional Government Arrangement Report</i> (LPPD)	Year 2009
15.	<i>Accountability Report</i> (LKPI) of Regional	Year 2009

	Government to Regional House of Representatives (DPRD)	
16.	Semester I Financial Report of Regional Government	Year 2010
17.	Regional Government Financial Report	Year 2009
18.	<i>Finance Auditing Board</i> (BPK) Auditing Result	Semester I of 2010
19.	Perda on Regional Financial Accountability	Year 2009

Part I : Tests for Availability and Access in obtaining Budget Documents

No	Documents	What is the status for availability and access of budget documents?						Verification Tool/Additional Information	
		Available for Public	Available by Request		Available but Inaccessible	Document doesn't exist or Unavailable			
		(a)	(b)		(c)	(d)			
			Within 1-10 weekdays	Within 11-17 weekdays					
Regional Development Planning									
1.	RKPD								
2.	Renja SKPD of Education								
3.	Renja SKPD of Health								
4.	Renja SKPD of Public Works								
Budget Discussion									
5.	KUA-PPAS								
6.	RKA-SKPD of Education								
7.	RKA-SKPD of Health								
8.	RKA-SKPD of Public Works								
9.	RAPBD								
Budget Implementation									
10.	Perda on APBD								

No	Documents		What is the status for availability and access of budget documents?							Verification Tool/Additional Information				
			Available for Public		Available by Request			Available but Inaccessible				Document doesn't exist or Unavailable		
					(a)	(b)						(c)	(d)	
						Within 1-10 weekdays								Within 11-17 weekdays
11.	Perkada on explanation of APBD													
12.	Perda on Revised APBD													
13.	Perkada on explanation of Revised APBD													
14.	DPA SKPD of Education													
15.	DPA SKPD of Health													
16.	DPA SKPD of Public Works													
Budget Accountability														
17.	1 st Semester APBD Realization Report													
18.	Perda on Accountability of APBD Implementation													
19.	Information on LPPD													
20.	LPPD													

No	Documents		What is the status for availability and access of budget documents?							Verification Tool/Additional Information					
			Available for Public		Available by Request			Available but Inaccessible				Document doesn't exist or Unavailable			
													(a)	(b)	
					Within 1-10 weekdays	Within 11-17 weekdays									
21.	Regional Government LKPJ to DPRD (Including Notes on Financial Report)														

Part II : Tests for Adequacy and Clarity of Budget Documents Information

PLANNING

22 Does the RKPD includes information: (1) Previous RKPD Evaluation; (2) Regional Prioritizing and Activity Program Planning; (3) Indicative Ceiling for Work Program?

- a. Yes, contains all three informations
- b. Yes, but contain only two out of three informations
- c. Yes, but contain only one out of three informations
- d. Does not contain any of the three information
- e. No information because RKPD is available but inaccessible
- f. No information because RKPD doesn't exist or unavailable

Verification Tool :

23 Does the Renja SKPD of Health contains: (1) Previous Renja SKPD Evaluation; (2) Indicative ceiling for Program and activity; (3) Indicators for performance and target groups?

- a. Yes, contains all three informations
- b. Yes, but contain only two out of three informations
- c. Yes, but contain only one out of three informations
- d. Does not contain any of the three informations
- e. No information because Renja SKPD of Health is available but inaccessible
- f. No information because Renja SKPD of Health doesn't exist or unavailable

Verification Tool:

24 Does the Renja SKPD of Education contains: (1) Previous Renja SKPD Evaluation; (2) Indicative ceiling for Program and activity; (3) Indicators for performance and target groups?

- a. Yes, contains all three informations
- b. Yes, but contain only two out of three informations
- c. Yes, but contain only one out of three informations
- d. Does not contain any of the three informations

- e. No information because Renja SKPD of Education is available but inaccessible
- f. No information because Renja SKPD of Education doesn't exist or unavailable

Verification Tool:

25 **Does the Renja SKPD of Public Works contains: (1) Previous Renja SKPD Evaluation; (2) Indicative ceiling for Program and activity; (3) Indicators for performance and target groups?**

- a. Yes, contains all three informations
- b. Yes, but contain only two out of three informations
- c. Yes, but contain only one out of three informations
- d. Does not contain any of the three informations
- e. No information because Renja SKPD of Public Works is available but inaccessible
- f. No information because Renja SKPD of Public Works doesn't exist or unavailable

Verification Tools:

BUDGET DISCUSSION

26 **Does the PPAS contains: (1) Planning for Regional Income and Revenue Financing; (2) Temporary budget expense ceiling based on activity program; (3) Regional financing plan?**

- a. Yes, contains all three informations
- b. Yes, but contain only two out of three informations
- c. Yes, but contain only one out of three informations
- d. Does not contain any of the three informations
- e. No information because PPAS is available but inaccessible
- f. No information because PPAS doesn't exist or unavailable

Verification Tool :

27 **Does the RKA SKPD of Health on *Mother and Child Health* (KIA) Program Form 2.2.1 (details of direct budget expense) contains: (1) Indicator and performance target; (2) Location and target groups; and (3) Budget plan for 1 (one) year ahead?**

a. Yes, contains all three informations	
b. Yes, but contain only two out of three informations	
c. Yes, but contain only one out of three informations	
d. Does not contain any of the three informations	
e. No information because RKA SKPD of Health is available but inaccessible	
f. No information because RKA SKPD of Health doesn't exist or unavailable	
Verification Tool :	

28 **Does the RKA SKPD of Health on Disease Prevention Program Form 2.2.1 (details of direct budget expense) contain: (1) Indicator and performance target; (2) Location and target groups; and (3) Budget plan for 1 (one) year ahead?**

a. Yes, contains all three informations	
b. Yes, but contain only two out of three informations	
c. Yes, but contain only one out of three informations	
d. Does not contain any of the three informations	
e. No information because RKA SKPD of Health on Disease Prevention Program is available but inaccessible	
f. No information because RKA SKPD of Health on Disease Prevention Program is unavailable	
Verification Tool :	

29 **Does the RKA SKPD of Education on 9 years *Compulsory Education* (Wajar) Program Form 2.2.1 (details of direct budget expense) contain: (1) Indicator and performance target; (2) Location and target groups; and (3) Budget plan for 1 (one) year ahead?**

a. Yes, contains all three informations	
b. Yes, but contain only two out of three informations	
c. Yes, but contain only one out of three informations	
d. Does not contain any of the three informations	
e. No information because RKA SKPD of Education on 9 years Compulsory Education (Wajar) Program is available but inaccessible	
f. No information because RKA SKPD of Education on 9 years Compulsory Education (Wajar) Program is unavailable	
Verification Tool :	

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30 Does the RKA SKPD of Education on Non-Formal Education Program Form 2.2.1 (details of direct budget expense) contain: (1) Indicator and performance target; (2) Location and target groups; and (3) Budget plan for 1 (one) year ahead?

- a. Yes, contains all three informations
- b. Yes, but contain only two out of three informations
- c. Yes, but contain only one out of three informations
- d. Does not contain any of the three informations
- e. No information because RKA SKPD of Education on Non-Formal Education Program is available but inaccessible
- f. No information because RKA SKPD of Education on Non-Formal Education Program is unavailable

Verification Tool :

31 Does the RKA SKPD of Public Works on Road-Bridge Construction Program Form 2.2.1 (details of direct budget expense) contain: (1) Indicator and performance target; (2) Location and target groups; and (3) Budget plan for 1 (one) year ahead?

- a. Yes, contains all three informations
- b. Yes, but contain only two out of three informations
- c. Yes, but contain only one out of three informations
- d. Does not contain any of the three informations
- e. No information because RKA SKPD of Public Works on Road-Bridge Construction Program is available but inaccessible
- f. No information because RKA SKPD of Public Works on Road-Bridge Construction Program is unavailable

Verification Tool :

Pelaksanaan Anggaran

32 Does Perda on APBD includes information on: (1) Details of APBD according to regional government affairs and organization; (2) Programs and activities; (3) Expenses according to groups and types; (4) Details of revenue objects details of financing?

- a. Yes, contains all the above informations

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- b. Yes, but contains only three out of four informations
- c. Yes, but contain only one or two out of four informations
- d. Does not contain any of the above information
- e. No information because Perda on APBD is available but inaccessible
- f. No information because Perda on APBD is unavailable

Verification Tool :

33 **Does Perkada on explanation of APBD for revenue includes information: (1) volume target information/planned regional's real revenue and; (2) Collection tariff or price?**

- a. Yes, contains all the above informations
- b. Yes, but contain only one out of two information
- c. Does not contain any of the above information
- d. No information because Perkada on explanation of APBD for revenue is available but inaccessible
- e. No information because Perkada on explanation of APBD for revenue is unavailable

Verification Tool :

34 **Does Perkada on explanation of APBD for expense includes information: (1) Information on volume unit or benchmarks; (2) Price per unit; (3) Activity location; (4) Activity financing source?**

- a. Yes, contains all the above informations
- b. Yes, but contains only three out of four informations
- c. Yes, but contain only one or two out of four informations
- d. Does not contain any of the above information
- e. No information because Perkada on explanation of APBD for expense is available but inaccessible
- f. No information because Perkada on explanation of APBD for expense is unavailable

Verification Tool :

35 **Does Perda on Revised APBD contain attachments: (1) Details of Revised APBD according to regional government affairs, organization, revenue, expense and financing, and; (2) Regional government financial report ratified in Perda?**

- a. Yes, contains all the above informations
- b. Yes, but contain only one out of two information
- c. Does not contain any of the above information
- d. No information because Perda on Revised APBD is available but inaccessible
- e. No information because Perda on Revised APBD is unavailable

Verification Tool :

Pertanggungjawaban Anggaran

- 36 Does APBD's First Semester realization report includes information: (1) Budget realization report for 1 semester; (2) Prognosis for the next 6 months?

- a. Yes, contains all the above informations
- b. Yes, but contain only one out of two information
- c. Does not contain any of the above information
- d. No information because APBD's First Semester realization report is available but inaccessible
- e. No information because APBD's First Semester realization report is unavailable

Verification Tool :

- 37 Does Perda on APBD's accountability includes information: (1) Details of budget realization report; (2) Budget realization recapitulation, and; (3) Notes on Financial Report?

- a. Yes, contains all the above informations
- b. Yes, but contains only two out of three informations
- c. Yes, but contains only one out of three informations
- d. Does not contain any of the above informations
- e. No information because Perda on APBD's accountability is available but inaccessible
- f. No information because Perda on APBD's accountability is unavailable

Verification Tool :

- 38 Does the LPPD information delivered to the public contain the exertion of compulsory affairs and optional affairs?

- a. Yes, contains all the above informations
- b. Yes, but contain only one out of two information
- c. Does not contain any of the above information
- d. No information because LPPD information is available but inaccessible
- e. No information because LPPD information is unavailable

Verification Tool :

Part III: Quality of Budget Planning Process

Please check the appropriate answer

PLANNING

Participation

39. Does the Regional Government perform forums for SKPD of Education Sector in drafting Renja SKPD?

a. Yes, they performed it by involving; *(check under the column of the stakeholder(s) involved)*

Drafting Team	DPRD	Professional Association (Teacher's Association, etc)	Colleges	CSO/ Mass Organiza tions	Delegations for Musrenbang	Women's Organization	People with Disabilities/ Vulnerable Groups	Other Groups. (example; experts, etc)

b. No, they do not perform it

Verification Tool:

40. Does the Regional Government perform forums for SKPD of Health Sector in drafting Renja SKPD?

a. Yes, they performed it by involving; *(check under the column of the stakeholder(s) involved)*

Drafting Team	DPRD	Professional Association (Doctor's Association, Midwife's Association, etc)	Colleges	CSO/ Mass Organiza tions	Delegations for Musrenbang	Women's Organization	People with Disabilities/ Vulnerable Groups	Other Groups. (example; experts, etc)

b. No, they do not perform it

Verification Tool:

41. Does the Regional Government perform forums for sectoral SKPD of Public Works in drafting Renja SKPD?

a. Yes, they performed it by involving; *(check under the column of the stakeholder(s) involved)*

Drafting Team	DPRD	Professional Association (General Contractor's Association, etc)	Colleges	CSO/ Mass Organiza tions	Delegations for Musrenbang	Women's Organization	People with Disabilities/ Vulnerable Groups	Other Groups. (example; experts, etc)

b. No, they do not perform it

Verification Tool:

42. Does the Regional Government perform *Development Planning Deliberation (Musrenbang)* of regency/city in drafting RKPD?

a. Yes, they performed it by involving: (check under the column of the stakeholder(s) involved)

Drafting Team	DPRD	SKPD Forum Delegation	Delegations for Musrenbang	Colleges	CSO/ Mass Organizations	Women's Organizations	People with Disabilities/ Vulnerable Groups, etc	Other Groups (experts, etc)

b. No, they do not perform it

Verification Tool:

43. Are there regional regulations that ensure public participation in Regional Development Planning?

a. Ya, there is/are regulation(s) in Regional Regulation (Perda)

b. Ya, there is/are regulation(s) in Regional Head's Regulation (Perkada)

c. Ya, there is/are regulation(s) in Handbill

d. No, There is/are no regulation(s) that ensures public participation

Verification Tool:

44. Does the *sub-district (Kecamatan)* Musrenbang also accompanied by indicative ceiling?

a. Ya, accompanied by indicative ceiling according to sectors AND geographic location

b. Ya, accompanied by indicative ceiling according to sectors OR geographic location (either one)

c. No, there is/are no indicative ceiling

d. No information available because there is no Musrenbang for sub-district

Verification Tool:**Transparency**

45. Does the Regional Government have formed a leader & executive officials that deals with regional information management?

a. Yes, they have formed it in regency/city level, and at more than one SKPD/OPD/UPT

b. Yes, they have formed it in regency/city level, and at one SKPD/OPD/UPT

- c. They did not formed it in regency/city level but formed at more than one SKPD/OPD/UPT
- d. They did not formed it in regency/city level but formed at one SKPD/OPD/UPT
- e. They only formed it in regency/city level
- f. No, they neither formed it in regency/city level nor SKPD/OPD/UPT

Verification Tool:

46. Does the Regional Government perform open regency/city Musrenbang in drafting RKPD?

- a. Yes, they perform it openly and free from any registration for public
- b. Yes, they perform it openly but only registered public are allowed to attend
- c. No, for invitation only (limited)
- d. Not publicized
- e. No information available because there is no Musrenbang for regency/city

Verification Tool:

47. Does the Regional Government perform open forums for regency/city for SKPD in drafting Renja SKPD?

- a. Yes, they perform it openly and free from any registration for public
- b. Yes, they perform it openly but only registered public are allowed to attend
- c. No, for invitation only (limited)
- d. Not publicized
- e. No information available because there is no SKPD Forum for regency/city

Verification Tool:

Accountability

48. When does the RKPD document ratified in Perkada?

- a. Before or on May during budget planning year
- b. In June during budget planning year
- c. After June during budget planning year

Verification Tool:

49. Does the Regional Government draft Goods and Services Procurement (PBJ) every 3 years in these SKPD: Education, Health, and Public Works? (check under the column of the SKPD(s) with PBJ draft)

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a. Yes, drafted in SKPD:

Education	Health	Public Works

b. No, drafted in neither of those SKPD

Verification Tool:

Equality

50. Does the SKPD of Education draft the Renja SKPD of Education based on gender analysis?

- a. They, they draft it using Gender analysis
- b. They, they do not draft it using Gender analysis
- c. No information available because Renja SKPD of Education is inaccessible
- d. No information available because Renja SKPD of Education is unavailable

Verification Tool:

51. Does the SKPD of Health draft the Renja SKPD of Health based on gender analysis?

- a. They, they draft it using Gender analysis
- b. They, they do not draft it using Gender analysis
- c. No information available because Renja SKPD of Health is inaccessible
- d. No information available because Renja SKPD of Health is unavailable

Verification Tool:

52. Does the Regional Government perform regency/city Musrenbang involving women groups?
(check under the column of the stakeholder(s) involved)

a. Ya, they perform it by involving

CSOs focusing on Women's issues	Staff of Posyandu/ members of savings and loans	Colleges (Women Study Centres)	Islamic Study Group for Women	Women's Welfare Group (PKK)	Women's Organizations

b. No, they do not perform it

Verification Tool:

53. Does the Regional Government provide a space specific for women group in regency/city Musrenbang?

- a. Yes, they provide it by adding more media outside the Joint Handbill (SEB) and ratified in Regional Regulation (Perda)
- b. Yes, they provide it by adding more media outside the Joint Handbill (SEB) and ratified in Regional's Head Regulation (Perda)
- c. Yes, they provide it by adding more media outside the Joint Handbill (SEB) but not ratified in any formal regulation
- d. Yes, they provide it as regulated in SEB
- e. No, they do not provide a specific space

Verification Tool:

54. Does the Regional Government provide a space specific for people with disabilities in regency/city Musrenbang?

- a. Yes, they provide it by adding more media outside the Joint Handbill (SEB) and ratified in Regional Regulation (Perda)
- b. Yes, they provide it by adding more media outside the Joint Handbill (SEB) and ratified in Regional's Head Regulation (Perda)
- c. Yes, they provide it by adding more media outside the Joint Handbill (SEB) but not ratified in any formal regulation
- d. Yes, they provide it as regulated in SEB
- e. No, they do not provide a specific space

Verification Tool:

55. Does the Regional Government have formed a Gender Responsive Budget (ARG) team?

- a. Yes, the team have been formed and all members have attended Gender trainings
- b. Yes, the team have been formed and 50-99% of members have attended Gender trainings
- c. Yes, the team have been formed and 25-49% of members have attended Gender trainings
- d. Yes, the team have been formed and less than 25% of members have attended Gender trainings
- e. No, the team have not been formed

Verification Tool:

56. Does the Workgroup for Gender Mainstreaming (Pokja PUG) in Regional Government institutions have established workplan and operational fund to support their activities?

- a. Yes, Pokja PUG have workplan and operational fund

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- b. Yes, Pokja PUG have workplan but no operational fund
- c. No, Pokja PUG do not have workplan and no operational fund
- d. No, because POKJA PUG have not been formed

Verification Tool:

57. Does the Pokja PUG have drafted *Regional Action Plan (Randa)* and facilitate gender profiling?

- a. Yes, Pokja PUG draft Randa and facilitate Gender Profiling
- b. Yes, Pokja PUG draft Randa but do not facilitate Gender Profiling
- c. Yes, Pokja PUG facilitate Gender Profiling but do not draft Randa
- d. No, Pokja PUG do not draft Randa and do not facilitate Gender Profiling
- e. No, because POKJA PUG have not been formed

Verification Tool:

58. Does the Regional Government have formed a Focal Point in Gender Mainstreaming on each SKPD and government institutions?

- a. Yes, Focal Point in Gender Mainstreaming have been formed in all regional government agencies
- b. Yes, Focal Point in Gender Mainstreaming have been formed in 50% or more regional government agencies
- c. Yes, Focal Point in Gender Mainstreaming have been formed in less than 50% regional government agencies
- d. No, Focal Point in Gender Mainstreaming have not been formed

Verification Tool:

DISCUSSION

Participation

59. Does the Regional Government have done public consultation to receive inputs in drafting KUPA-PPAS?

- a. Yes, they performed it by involving: *(check under the column of the stakeholder(s) involved)*

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Drafting Team	DPRD	SKPD Forum Delegation	Delegations for Musrenbang	Colleges	CSO/ Mass Organizations	Women's Organizations	People with Disabilities/ Vulnerable Groups	Other Groups (expert, etc)

- b. No, they do not perform it

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Verification Tool:**60. Does the DPRD have done public hearing to receive inputs in discussing KUA-PPAS?**

a. Yes, they performed it by involving; (check under the column of the stakeholder(s))

Drafting Team	DPRD	Delegasi forum SKPD	Delegations for Musrenbang	Colleges	CSO/Mass Organizations	Women's Organization	People with Disabilities/ Vulnerable Groups	Kelompok lain (expert, etc)

b. No, they do not perform it

Verification Tool:**61. Does the Regional Government performed public consultation to receive inputs in drafting RAPBD documents?**

a. Yes, they performed it by involving; (check under the column of the stakeholder(s) involved)

Drafting Team	DPRD	Delegasi forum SKPD	Delegations for Musrenbang	Colleges	CSO/Mass Organizations	Women's Organizations	People with Disabilities/ Vulnerable Groups	Kelompok lain (expert, etc)

b. No, they do not perform it

Verification Tool:**62. Does the DPRD performed public consultation to receive inputs in discussing RAPBD?**

a. Yes, they performed it by involving: (check under the column of the stakeholder(s) involved in the activity)

Drafting Team	DPRD	Delegasi forum SKPD	Delegations for Musrenbang	Colleges	CSO/ Mass Organizations	Women's Organizations	People with Disabilities/ Vulnerable Groups	Other Groups (expert, etc)

b. No, they do not perform it

Verification Tool:

Accountability

63. When does the DPRD received design for KUA-PPAS to be discussed?

- a. Before June during budget planning year
- b. In month June-July during budget planning year
- c. Two months after June during budget planning year
- d. After September

Verification Tool:

64. When does the DPRD receives documents of RAPBD to be discussed?

- a. Before October
- b. In October
- c. In November
- d. After November

Verification Tool:

65. When does the RAPBD document approved into APBD?

- a. One month before budget year (In November)
- b. In December before budget year
- c. In early year during budget year (In January)
- d. More than one month during budget year (After January)

Verification Tool:

Kesetaraan

66. Are there any rules that regulate involvement of women in the proses of budget discussion at the legislative?

- a. Ya, there is/are regulation(s) in Regional Regulation (Perda) and DPRD Order Regulation (Tatib)
- b. Ya, there is/are regulation(s) in Regional Regulation (Perda) only
- c. Ya, there is/are regulation(s) in DPRD Order Regulation (Tatib) only
- d. No, there is no regulation concerning the matter

Verification Tool:

67. Does the SKPD of Education possess and exercise disaggregated data in drafting RKA-SKPD of Education documents?

- a. Yes, the SKPD of Education possess and exercise disaggregated data in drafting RKA-SKPD of Education
- b. Yes, the SKPD of Education possess but do not exercise disaggregated data in drafting RKA-SKPD of Education
- c. No, the SKPD of Education do not possess disaggregated data
- d. No information available because RKA-SKPD of Education's document is inaccessible
- e. No information available because RKA-SKPD of Education's document is unavailable

Verification Tool:

68. Does the SKPD of Health possess and exercise disaggregated data in drafting RKA-SKPD of Health documents?

- a. Yes, the SKPD of Health possess and exercise disaggregated data in drafting RKA-SKPD of Health
- b. Yes, the SKPD of Health possess but do not exercise disaggregated data in drafting RKA-SKPD of Health
- c. No, the SKPD of Health do not possess disaggregated data
- d. No information available because RKA-SKPD of Health document(s) is/are inaccessible
- e. No information available because RKA-SKPD of Health document(s) is/are unavailable

Verification Tool:

69. Are gender specific activities listed in 9 years *Compulsory Education* (Wajar) and Non-Formal Education Program in RKA-SKPD of Education documents?

- a. Yes, it is listed in 9 years *Compulsory Education* (Wajar) and Non-Formal Education Program
- b. Yes, but only listed in 9 years *Compulsory Education* (Wajar)
- c. Yes, but only listed in Non-Formal Education Program
- d. No, there are no Gender specific activities in both program
- e. No information available because RKA-SKPD of Education document(s) is/are inaccessible
- f. No information available because RKA-SKPD of Education document(s) is/are unavailable

Verification Tool:

70. Are disability specific activities listed in 9 years *Compulsory Education* (Wajar) and Non-Formal Education Program in RKA-SKPD of Education documents?

- a. Yes, it is listed in 9 years *Compulsory Education* (Wajar) and Non-Formal Education Program

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- b. Yes, but only listed in 9 years *Compulsory Education* (Wajar)
- c. Yes, but only listed in Non-Formal Education Program
- d. No, there are no Gender specific activities in both program
- e. No information available because RKA-SKPD of Education document(s) is/are inaccessible
- f. No information available because RKA-SKPD of Education document(s) is/are unavailable

Verification Tool:

71. Does the disability specific activities listed in *Mother and Child Health (KIA) Program* and *Disease Prevention Program* in RKA-SKPD of Health documents?

- a. Yes, it is listed in 9 years *Compulsory Education* (Wajar) and Non-Formal Education Program
- b. Yes, but only listed in 9 years *Compulsory Education* (Wajar)
- c. Yes, but only listed in Non-Formal Education Program
- d. No, there are no Gender specific activities in both program
- e. No information available because RKA-SKPD of Education document(s) is/are inaccessible
- f. No information available because RKA-SKPD of Education document(s) is/are unavailable

Verification Tool:

IMPLEMENTATION

Participation

72. Does the Regional Government have a specific space/activity to accommodate public complaints on public service?

- a. Yes, in a form of:

Special Unit/Space			Special Activity			Public Complaints Database		
Perda	Perkada	No Regulation	Perda	Perkada	No Regulation	Perda	Perkada	No Regulation

- b. No special space/activity

Verification Tool:

73. Does the Regional Government distribute informations on the mechanism of handling public complaints?

- a. Yes, they distribute them by using: *(check under the column of the media(s) used)*

Website/Online	Notice Boards	Printed Media	Electronic Media	Billboards/Banners
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Media				

- b. No, they do not distribute them

Verification Tool:

Transparency

74. Does the Regional Government have an *Operational and Procedure Standard (SOP)* for mechanism of public information service standard?

- a. Ya, they own it and regulated in Regional Head's Regulation (Perkada)
- b. Ya, they own it and regulated in Regional Head's Handbill
- c. Ya, they own it but not yet regulated in any local law
- d. No, they do not have SOP for Public Information

Verification Tool:

Accountability

75. Does the Regional Government have a Goods and Services Unit Standard?

- a. Yes, they have and updated every year
- b. Yes, they have but not updated every year
- c. No, they do not have Goods and Service unit standard

Verification Tool:

76. How is the *Procurement of Goods and Services (PBJ)* in regionals?

- a. PBJ is done through one-stop mechanism
- b. Performed by each SKPD

Verification Tool:

77. How is the mechanism of public auction in *Procurement Goods and Services (PBJ)*?

- a. Public Auction is announced through websites, and performed online
- b. Public Auction is announced through websites, but not performed online
- c. Public Auction is announced through mass medias
- d. Public Auction is announced through notice boards
- e. Public Auction is not announced

Verification Tool:

78. Does the Regional Government provide and announce a black list of corporations in *Procurement of Goods and Services* (PBJ)?

- a. Yes, they provide the list and announce it through websites/mass medias
- b. Yes, they provide the list but do not announce it
- c. No, they do not provide the list and do not announce it
- d. No information on corporation's black list

Verification Tool:

79. When does the DPRD receives Revised RAPBD documents to be discussed?

- a. Before October
- b. In October
- c. In November
- d. In December
- e. After December

Verification Tool:

80. When does the Revised RAPBD ratified into Perda on Revised APBD?

- a. Before October
- b. In October
- c. In November
- d. In December

Verification Tool:

81. When does the DPRD receives APBD's First Semester Realization Report and Prognosis for next 6 months?

- a. Satu Bulan setelah berakhir Realisasi Semester Pertama APBD
- b. Dua Bulan setelah berakhir Realisasi Semester Pertama APBD
- c. Tiga Bulan setelah berakhir Realisasi Semester Pertama APBD
- d. DPRD tidak menerima Laporan Realisasi Semester Pertama APBD

Verification Tool:

Kesetaraan

82. How many percentage of women become the head of SKPD (example: agencies, bodies, offices) in Regional Government?

- a. More than 30% of SKPD in Regional Government
- b. Between 20-29.9% of SKPD in Regional Government
- c. More than 10-29.9% of SKPD in Regional Government
- d. Under 10% of SKPD in Regional Government
- e. There is no women leading any SKPD in Regional Government

Verification Tool:

83. How many percentage of women's representative in the legislative?

- a. More than 30% of DPRD official members
- b. Between 20-29.9% of DPRD official members
- c. More than 10-29.9% of DPRD official members
- d. Under 10% of DPRD official members
- e. There are no women's representative in the DPRD

Verification Tool:

84. Does the Regional Government provide specific public facility for people with disabilities?

- a. Yes, they provide and regulated in Regional Regulation (Perda)
- b. Yes, they provide and regulated in Decrees (SK)/ Regional Head's Regulation (Perkada)
- c. Yes, they provide but are not regulated in any regional law
- d. No, they do not provide specific public facility for People with Disabilities

Verification Tool:

85. Does the Regional Government provide a specific space to accommodate complaints from Women and Children of Domestic Violence?

- a. Yes, there is a special unit and ratified through Regional Regulation (Perda)
- b. Yes, there is a special unit and ratified through Regional Head's Regulation (Perkada)
- c. Yes, there is a special unit but not ratified in any regional law
- d. No, there is no special unit

Verification Tool:

86. Does the Regional Government listed and used disaggregated data in Form.2.2.1 of RKA-SKPD of Education for 9 years Compulsory Education Program?

- a. Yes, the Regional Government listed and used it for 9 years Compulsory Education Program
- b. Yes, the Regional Government listed it, but do not used it
- c. No, the Regional Government did not listed it and did not used it
- d. Regional Government do not possess disaggregated data
- e. No information available because document(s) for RKA-SKPD of Education for 9 years Compulsory Education Program is/are inaccessible
- f. No information available because document(s) for RKA-SKPD of Education for 9 years Compulsory Education Program is/are unavailable

Verification Tool:

87. Does the Regional Government listed and used disaggregated data in Form.2.2.1 of RKA-SKPD of Education for Functional Literacy Prevention Program?

- a. Yes, the Regional Government listed and used it **for Functional Literacy Prevention Program**
- b. Yes, the Regional Government listed it, but do not used it
- c. No, the Regional Government did not listed it and did not used it
- d. Regional Government do not possess disaggregated data
- e. No information available because document(s) for RKA-SKPD of Education **for Functional Literacy Prevention Program** is/are inaccessible
- f. No information available because document(s) for RKA-SKPD of Education **for Functional Literacy Prevention Program** is/are unavailable

Verification Tool:

88. Does the Regional Government listed and used disaggregated data in Form.2.2.1 of RKA-SKPD of Health for Disease Prevention Program?

- a. Yes, the Regional Government listed and used it for Disease Prevention Program
- b. Yes, the Regional Government listed it, but do not used it
- c. No, the Regional Government did not listed it and did not used it
- d. Regional Government do not possess disaggregated data
- e. No information available because document(s) for RKA-SKPD of Education for Disease Prevention Program is/are inaccessible

- f. No information available because document(s) for RKA-SKPD of for Disease Prevention Program is/are unavailable

Verification Tool:

ACCOUNTABILITY

Participation

89. Does the Regional Government performed public consultation or any other space to receive inputs in discussing Perda Draft on Accountability of APBD?

- a. Yes, they performed it by involving: *(check under the column of the stakeholder(s) involved)*

Drafting Team	DPRD	SKPD Forum Delegations	Delegations for Musrenbang	Colleges	CSO/ Mass Organizations	Women's Organization	People with Disabilities/ Vulnerable Groups	Other Groups (expert, etc)

- b. No, they do not perform it

Verification Tool:

90. Does DPRD perform hearing to receive inputs in discussing Perda Draft on Accountability of APBD?

- a. Yes, they performed it by involving: *(check under the column of the stakeholder(s) involved)*

Drafting Team	DPRD	SKPD Forum Delegations	Delegations for Musrenbang	Colleges	CSO/ Mass Organizations	Women's Organization	People with Disabilities/ Vulnerable Groups	Other Groups (expert, etc)

- b. No, they do not perform it

Verification Tool:

91. Is there any space for public to give response for LKPD information?

- a. Yes, there is a space for the public to give inputs to LKPD and ratified in a regulation
- b. Yes, there is a space for the public to give inputs to LKPD but not yet ratified in a regulation
- c. No, there is no space for the public to give inputs to LKPD

Verification Tool:

Akuntabilitas

92. After a budget year ended, how long does the Regional Government submit APBD's Realization Report to DPRD?

- a. The report is submitted to DPRD between January and June after a budget year ended
- b. The report is submitted to DPRD between July and December after a budget year ended
- c. Laporan diserahkan ke DPRD di atas Bulan Desember setelah tahun anggaran berakhir
- d. Laporan Realisasi tidak diserahkan ke DPRD

Verification Tool:

93. What is the latest auditing opinion by Finance Auditing Board (BPK) on LKPD?

- a. Unqualified Opinion Report (*Wajar Tanpa Pengecualian/WTP*)
- b. Qualified Opinion Report (*Wajar Dengan Pengecualian/WDP*)
- c. Disclaimer of Opinion (*Tidak Memberikan Pendapat /TMP*)
- d. Adverse Opinion (*Tidak Wajar/TW*)

Verification Tool:

94. Based on Assessment by BPK, how many percentage of regional loss accounted from the total of APBD caused by disobedience?

- a. No regional loss accounted
- b. There is a potential of loss amounted: (*fill the column below based on BPK Assessment result*)

Percentage of regional loss
because of disobedience (%)

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- c. BPK's assessment result(s) is/are inaccessible

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Verification Tool:

95. When does the Regional Government deliver LPPD Information to the public?

- a. Coincide at the same day with LPPD submission to Ministry of Home Affair (Mendagri)
- b. Less than 6 months after Regional Government submit LPPD to Mendagri
- c. Between 7 – 12 months after Regional Government submit LPPD to Mendagri
- d. More than 1 year after Regional Government submit LPPD to Mendagri
- e. Regional Government do not deliver LPPD information to the public

- f. No information available because ILPPD document do not exist/unavailable

Verification Tool:

Kesetaraan

96. Does the regency/city Pokja PUG submit their reports to provincial government?

- a. Yes, submitted once every 6 months
- b. Yes, submitted between 6-12 months
- c. Yes, submitted once every year
- d. The report is made but is not submitted
- e. The report do not exist/unavailable
- f. Pokja PUG have not been formed

Verification Tool:

97. Does the Pokja PUG involved in evaluating LKPJ drafting?

- a. Yes, Pokja PUG involved in LKPJ drafting
- b. No, Pokja PUG is not involved in LKPJ drafting
- c. Pokja PUG have not been formed

Verification Tool:

98. Does the LJPJ includes information on implementing gender mainstreaming and its data disaggregation in regionals?

- a. LKPJ includes both of informations
- b. LKPJ only includes one of two information
- c. LKPJ do not includes any of the two information
- d. LKPJ is available but inaccessible
- e. LKPJ is unavailable

Verification Tool: