THE INTERNATIONAL BUDGET PARTNERSHIP

is currently accepting applications for the following vacancy:

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<th>Position:</th>
<th>Program Officer for South Africa</th>
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<td>Program / Unit:</td>
<td>Catalyst Program</td>
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<td>Opening date:</td>
<td>19 August 2015</td>
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<td>4 September 2015</td>
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<td>Job location:</td>
<td>Cape Town, South Africa</td>
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<td>Employment Status:</td>
<td>Full time, exempt</td>
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ORGANIZATIONAL OVERVIEW:

As the action plans for raising and spending public money, budgets are the most essential tool that governments have to fight poverty and meet the needs of a country’s people. The most effective way to ensure that budgets translate into real improvements in people’s lives is for governments to make budget information publicly available and to engage citizens and civil society in budget decisions and oversight. This is why the International Budget Partnership (IBP) focuses on budgets. IBP collaborates with civil society organizations in countries around the world to use budget analysis and advocacy as a tool to improve governance and reduce poverty. IBP and its partners conduct research and advocate at national and international levels for improvements in budget transparency, participation and accountability. Established in 1997, IBP’s headquarters is in Washington, D.C., and it has offices in India, Kenya, South Africa and staff based in Brazil, Egypt, and the U.K.

POSITION OVERVIEW:

We recognize that budget work is highly dependent on country context. Through the Catalyst Program, IBP is deeply engaged in a set of focus countries, where we are focused on strengthening the impact of civil society advocacy on country-level budget policies and outcomes. We have permanent staff based in each focus country and have tailored our strategic approach to suit the country context. Through deep and sustained engagement within countries, Catalyst provides support to build expertise and skills of civil society actors involved in budget advocacy. It also strengthens the partnerships and dialogue between these groups and other stakeholders in the budget process, including government. IBP-organized advocacy, research, technical assistance and networking are all integral components of the Catalyst Program.

IBP seeks to appoint a **Program Officer (PO) for South Africa** to join the country team in Cape Town. The PO will support the Country Coordinator and be jointly responsible for implementing the IBP’s South Africa Strategy.

ESSENTIAL DUTIES AND RESPONSIBILITIES include, but are not limited to, the following:
The Program Officer for South Africa will be primarily responsible for the following:

- planning and implementing the country strategy for South Africa, including identifying potential program partners, supporting partners to plan effective advocacy campaigns, requesting and following up on proposals from program partners, liaising with appropriate government offices, and conducting research required to enhance advocacy efforts.
- capacity building with civil society organizations and government, including designing and facilitating workshops and ensuring that needed technical assistance and support is provided; and
- developing and monitoring annual operational budgets and reporting on the country strategy internally and to IBP donors.

**QUALIFICATIONS and REQUIREMENTS:**

The requirements listed below are representative of the knowledge, skills, or abilities required to perform the essential duties of this position satisfactorily:

- Bachelor’s degree in social science, economics, or a related development field, required; Master’s degree preferred
- Extensive experience working with civil society organizations, particularly in relation to strategy development, advocacy and campaigns, and research
- Excellent networks in government and civil society in South Africa
- Strategic thinker with superior written and verbal English communication skills
- 2 to 5 years of experience in public finance management or related development field preferred
- Must be a RSA citizen or have a permanent RSA resident permit
- Unendorsed O8 driver’s license and own vehicle
- Demonstrated ability to work to tight deadlines, able to work independently, and under pressure
- Willingness to travel nationally and internationally, when necessary

**COMPENSATION:**

Commensurate with experience; excellent benefits, including health and dental insurance, life and long-term disability insurance, retirement, and generous vacation and sick leave, and holiday schedules.

**TO APPLY:**

Send a cover application letter and resume by email to applications@internationalbudget.org. Please put “Program Officer for South Africa” in the subject area. Closing date for applications is 4 September 2015.

**NO PHONE CALLS, PLEASE.**

The International Budget Partnership is an Equal Opportunity Employer.