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**EVALUATION,
CERTIFICATION,
& CLOSURE**
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SESSION 28

EVALUATION, CERTIFICATION, & CLOSURE

Duration of session: 1 hour and 5 minutes

LEARNING OUTCOMES FOR THIS MODULE

By the end of this session, participants will have:

- provided feedback on the workshop, training materials, and their learning experience;
- evaluated and closed the workshop;
- begun building a new network of budget advocates with their fellow participants; and
- gained a sense of accomplishment through their participation in the workshop.

STRUCTURE OF THE SESSION

1.	Completing evaluation questionnaires	20 minutes
2.	Building a network of budget advocates	30 minutes
3.	Certification & closure	15 minutes

1. COMPLETING EVALUATION QUESTIONNAIRES

20 MINUTES

- Ask participants to complete evaluation questionnaires, which they received in the first session of the workshop.
- After 20 minutes, collect questionnaires from all the participants.
- Please hand over or scan and send the evaluations to the designated IBP host facilitator.

2. DEVELOPING & BUILDING A NETWORK OF BUDGET ADVOCATES

30 MINUTES

- **Aim:** to consolidate a sense of connectedness amongst the participants and facilitators, and to provide a useful metaphor for talking about the network relationship.
- Ask participants and facilitators to arrange themselves, with their chairs, in a closed circle.
- Explain that the ball of string will be passed or thrown to one participant or facilitator at a time.
- You can start by holding onto a piece of string and then passing it to someone in the circle. When you pass the ball of string say something complimentary/positive about the person whom you are passing the string to, for example, “Alicia, I admire your leadership skills and ability to organize.” Alicia (probably says thank you) then holds onto a piece of string and passes the ball onto another person in the circle.
- Continue until everyone is connected and holding onto a piece of string, and the ball has been

returned to the facilitator. Each person will receive the ball of string once only.

- Be mindful of persons who have not received the piece of string – this usually becomes evident, and sometimes awkward, when 5 or so persons are still left. Gently point out who has not yet received the string.
- As soon as the ball has been returned to you, ask people to start pulling gently onto their string and to follow how this changes the connection, the web and network that the group has created.
- Explain, that similarly, after everyone has returned to their work and their countries, the network that has been created through this workshop will only continue by us nudging each other and communicating to remind ourselves of the work that we can achieve.
- Ask participants to drop the string and pass onto the facilitator.

3. CERTIFICATION & CLOSURE

15 MINUTES

- Congratulations! You have successfully completed the IBP Workshop on Monitoring Budget Implementation.
- Hand over certificates to participants one by one.
- Some participants like having their pictures taken when they receive their certificates.
- And then, there will probably be lots of group picture requests, too!