

**Sample Evaluation Form:  
Monitoring Budget Implementation Training Workshop  
City, Country; Dates**

**1. Please rate your overall experience of the training, in terms of how well it responded to your needs and expectations. (Circle one of the options below.)**

Excellent                      Good                      Average                      Below Average                      Poor

**Comments:** \_\_\_\_\_

**2. Please rate each of the modules according to their usefulness. (Circle one of the following for each module: very useful, somewhat useful, or not useful.)**

Module 1: Introduction to Monitoring Budget Implementation	Very useful	Somewhat useful	Not useful
Module 2: Defining the Problem	Very useful	Somewhat useful	Not useful
Module 3: Access to Information for Monitoring	Very useful	Somewhat useful	Not useful
Module 4 – Parts I & II: Budget Advocacy	Very useful	Somewhat useful	Not useful
Module 5: Using Social Audits to Monitor Budget Implementation	Very useful	Somewhat useful	Not useful
Module 6: Using Primary Information to Monitor Budget Implementation	Very useful	Somewhat useful	Not useful
Module 7: Using Secondary Information to Monitor Budget Implementation	Very useful	Somewhat useful	Not useful
Module 8: Matching Development Problems to Tools	Very useful	Somewhat useful	Not useful

**3. Which tasks/exercises do you feel were most useful in helping you to understand and apply the concepts discussed during the workshop? Please explain why.**

**4. Were there any tasks/exercises in the workshop that you found were not useful? If yes, please explain.**

**5. Now that you have completed the workshop, do you feel better prepared to do the following:**

**5a) Diagnose specific budget problems that contribute to various development problems (e.g., poor service delivery)? If yes, how do you feel better prepared?**

**5b) Do you feel better prepared to determine which budget monitoring methodology is best suited to address the development problem that you want to solve? If yes, how do you feel better prepared?**

**5c) Do you feel better prepared to apply different methodologies for monitoring budget implementation? If yes, how do you feel better prepared?**

**5d) Do you feel better prepared to conduct strategic advocacy findings from monitoring budget implementation? If yes, how do you feel better prepared?**

**6) Briefly, what is your assessment of:**

**6a) the flow of the workshop (i.e., the sequencing of the content, topics, and exercises)**

**6b) training materials (Participants' Workbook, Polarus Sourcebook, presentations, etc.)**

**6c) facilitation of the workshop**

**7) Is there anything that you would suggest we do differently the next time we run this training workshop?**

**8) Additional comments**